

WELWYN HATFIELD BOROUGH COUNCIL
 CABINET– 11 JULY 2017
 REPORT OF THE EXECUTIVE DIRECTOR (PUBLIC PROTECTION, PLANNING AND GOVERNANCE)

ACTIONS STATUS REPORT

1 Executive Summary

1.1 In order to ensure that actions identified at meetings are completed, this report lists the actions from the last Cabinet meeting, those responsible for completing each action and its current status.

2 Recommendation(s)

2.1 That Members note the status of the following actions which were identified at the last Cabinet meeting on 6 June 2017:-

Minute	Action	Responsible	Status/ Date Completed
5.1	Refurbishment of a Changing Pavilion	Paul Underwood	Recommendation to reflect release of Section 106 funding in the current year's capital programme made to the Council meeting on 10 July 2017.
5.2	Food Hygiene Rating Scheme	Cheryll Brown	Cost Recovery Fee to be agreed under delegated authority for recommendation for approval at the Council meeting on 11 September 2017.
6.8	Food Safety Service Plan 2017/18	Cheryll Brown	Recommended for adoption at the Council meeting on 10 July 2017.
6.9	Health and Safety Service Plan 2017/18	Cheryll Brown	Recommended for adoption at the Council meeting on 10 July 2017.
7	Trees Scrutiny	Marie Lowe	Cabinet decision to be reported to the Environment Overview and Scrutiny Committee meeting on 20 July 2017
8	Annual Governance Statement	Ian Colyer	Updated Statement to be reported to the Audit Committee meeting on 24 July 2017.